

Henderson County Schools – Pandemic Response

Levels	Communications	Campus Access	Educational Delivery	Athletics/Co-Curricular Program	Community Gatherings/Events/Field Trips/Travel	Personnel	Health Conditions/Practices	School Transportation	School Operations/ Food Service
Level One (Low Risk) - First pandemic case reported in state - No reported cases in local community	- District monitors health advisories - Provide communication with stakeholders through e-mail, letters, social media, and Parent Link as needed - Post information on district website - Classroom instruction to explain situation and to emphasize proper hygiene - All communication directed through District Communications Office	- Normal campus access to campus per school and district policy and procedures	- Regular school program - Homework provided by teachers for any student staying at home or home hospital students upon referral	- All regularly scheduled activities allowed	- Field trips allowed, as per normal district and school policy and procedure	- Normal working conditions	- HCS staff and students promote good hygiene such as hand washing and use of hand sanitizer - Report to office if exhibiting symptoms such as a temperature over 100.4 - Recommend flu shot for staff (per CDC guidelines)	- Normal bus operations	- Normal cleaning and maintenance - Disinfecting by custodial personnel - Review food handling procedures with staff
Level Two (Moderate Risk) - First pandemic case reported in Henderson County - Potential exposure to individuals in school community	- Updates to community on status of pandemic in county and potential impact on school program - Implement student/staff tracking list for illness - In-class instruction to ensure students understand protocol and proper hygiene	- Normal Campus access to campus per school and district policy and procedures	- Regular school program - Monitor daily school attendance. Report any attendance concerns to the DPP. - Homework provided by teachers for any student staying at home upon referral	- All scheduled activities allowed - Monitor area school closures. District shall determine whether our district may participate in activities	- All events will be monitored by district for the possibility of activities or events to be cancelled	- Normal working conditions - Targeted communication/ education for staff with high risk health conditions such as pregnancy, autoimmune disease, etc. by email or website - Staff self-monitor personal health status - Report any health concerns to immediate supervisor	- School will monitor student /staff health conditions - Document any staff/students exhibiting symptoms - If a person exhibits symptoms, including a temperature over 100.4, individual must be sent home - Mask/isolate all individuals exhibiting symptoms	- Normal bus operations - Disinfect all buses	-Disinfecting throughout the day - Review food handling procedures with staff - Full disinfection every three days -Discontinue self-service in cafeterias
Level Three (Medium Risk) - First pandemic case reported within school community - Increased spread of pandemic in Henderson County	- Increase communication with all stakeholders by providing timely advisories - Continue in-class instruction as well as demonstrations to ensure students understand protocol and proper hygiene	- Limited visitors/volunteers permitted beyond reception area without permission from principal/designee	- Homework provided by teacher for any student staying at home upon referral. - Instruction to parents via email, letters, social media, phone, and web page regarding community health related services	- After school programs such as practices will be closed to the public - District will monitor all after school activities to determine if activities should be suspended	- All activities require district approval prior to holding event - Field trips with approval - Community groups permitted to use district facilities with approval	- Continue targeted communication/ education for staff with high risk health conditions such as pregnancy, autoimmune disease, etc. by email or website	- School will monitor student /staff health conditions - Document any staff/students exhibiting symptoms - If a person exhibits symptoms, including a temperature over 100.4, individual must be sent home - Mask/isolate all individuals exhibiting symptoms	- Disinfect buses after all routes	-Disinfecting throughout the day including common areas, classrooms and isolation area - Full disinfection every three days -Discontinue self-service in cafeterias
Level Four (High Risk) - Progressing pandemic cases in community and school community - Significant reduction in districtwide student/staff attendance	- Regular communication with all stakeholders - Utilize news media - In-class instruction as well as demonstrations to ensure students understand protocol and proper hygiene -Consider no visitors/volunteers on campus	- No students or staff permitted off campus during the school day without approval - No visitors/ volunteers beyond reception area without approval of principal/designee	-Homework provided by teacher for any student staying at home upon referral	- All activities will require district approval prior to participation, including but not limited to, home and/or away games and practices - Large gatherings will be limited	- All special events, field trips, travel etc. limited - Large faculty or staff gatherings will be limited - Extended travel will be limited - All facilities closed to the public without prior approval	- All high risk personnel in building recommended to use extra-precaution and review CDC guidelines including personal protective equipment if applicable	- School will monitor student/staff health conditions -Isolate all individuals with symptoms prior to going home -Mask all isolated individuals while in school setting as needed	- No extra-curricular trips unless approved by district - Disinfect buses after all routes	- Consider food service provided in classrooms - Consider no large group activities or gatherings -Disinfecting including common areas, classrooms and isolation area - Full disinfection every day
Level Five (Severe Risk) - Spread of pandemic within the school community - Continued significant reduction in districtwide staff/student attendance - Confer with community health agencies regarding school closure	- All communication through Superintendent or designee	School Closed - No classes held on campus - School facility closed to all except essential personnel for cleaning and security - HCS employees may be required to report	School Closed - May provide alternative educational services as developed by the BOE	School closed -All after school programs including, but not limited to, games and practices may be suspended	School Closed - Limited activities	School Closed - No staff permitted in building without prior approval	School Closed	School Closed -Transportation limited	School Closed - Full disinfection every day Updated 3/09/2020 @ 2:30PM